

[Fall 2011]

Room Assignment of Ajou International Students

The final list for the Fall 2011 Room Assignment is posted on the official dormitory website (<http://edorm.ajou.ac.kr>). Please check the detailed information.

1. Check-in / Check-out

Residents can enter the dorm from **Aug. 24 (Wed) 06:00** and all the residents are asked to move-out of the dorm by **Dec 20 (Tue) 17:00**.

- Early move-in: due to a cleaning period before new residents are welcome, check-in starts on Aug. 24 (Wed).
- Late move-out: please note that we will not provide any extra days for the room after the move-out date.

2. Dormitory Fees

2-person room	4-person room
780,000 Won/semester	525,000 Won/semester

3. Registration

	Deposit	Remaining Payment
Incoming Students	Aug. 8 (Mon) ~ Aug. 12 (Fri) \$60 USD	Aug. 24 (Thu) ~ Aug. 29 (Mon)
Continuing Students	Full payment	
	July 11 (Mon) ~ July 15 (Fri)	

Note: **All newcomers** are required to send us **a copy of payment receipt** no later than **Aug 12th** by email (dorm@ajou.ac.kr) or fax (+82-31-219-2141).

4. How to pay Dormitory Payment

a. Incoming students: When sending cash by wire transfer to the dormitory account, please send the fee to the following address;

Bank Name	Standard Chartered First Bank Korea Limited
Bank Account	Ajou University
Branch Name	Ajou University Branch

Account No	632-15-000630
Swift Code	SCBLKRSE
Ajou Address	Ajou University, San 5, Woncheon-dong, Yeongtong-gu, Suwon 443-749, Korea

Note: **Copy of the payment receipt** can be sent via **fax** or **email** no later than **Aug 12th**.

Fax: +82-31-219-(2141), Email:dorm@ajou.ac.kr (Official) or **cynthia321@ajou.ac.kr** (Accountant)

If you fail to pay the fee **by Aug 12th**, priority to stay in the dormitory will automatically be given to other students on the waiting list.

b. For continuing students:

[1] Print your invoice on line and make a payment to SC First Bank within the paymentperiod.

[2] When transferring money, please refer to the following information:

Bank Name	SC First Bank (Standard Chartered First Bank Korea Limited)
Account No	632-15-000630

※ **Note:** When you send the housing fee to Ajou by internet banking or bank transfer, please specify **your name** and **room number** (e.g. 5111Jenni.).

Or send an e-mail to cynthia321@ajou.ac.kr (Accountant) to confirm your payment.

5. Health Check

Every student resident should submit the health check-up result (Tuberculosis) to Ajou Service Center (ASC) within one month after moving into the dormitory.

If residents do not have a health check-up result, please download the check-up file from the website (<http://edorm.ajou.ac.kr>) banner; fill out the form and complete the procedure at the Ajou University hospital.

Every continuing student should submit a yearly updated check-up (TB) to the Ajou Service Center if it has been more than one year since your most recent medical checkup.

6. Room Change

Once you have moved into your room and you are still unsatisfied with your living situation, you will have the opportunity to possibly change your room situation **from Aug. 24 (Wed) to Aug. 26 (Fri)**. You will need to download the room change form from the dorm website (<http://edorm.ajou.ac.kr>) and have the agreement signed by your roommate.

Thank you.

Attachments:

- a. Room Assignment Results 2011 Fall for International Students
- b. Room Assignment Results 2011 Fall for Exchange Students

Office of Student Housing & Residence

Ajou University

>> Any Inquiries

Ms. Soon-mi Choi, Dormitory Coordinator

Housing Office

E-mail: cynthia321@ajou.ac.kr OR dorm@ajou.ac.kr

Tel: (82) 31-219-2149

Ms. Diane Kang, Incoming Exchange Student Coordinator

Office of International Affairs

E-mail: incoming@ajou.ac.kr

Tel: (82) 31-219-2923

Ms. Jae-Eun Kim, Assistant Director

Office of International Affairs

Email: admission@ajou.ac.kr

Tel: (82) 31-219-2925